

**MINUTES OF THE MONTHLY MEETING OF HARDEN PARISH COUNCIL
HELD ON 13th JUNE 2019 AT 7.15PM IN HARDEN MEMORIAL HALL**

Present: Cllr Gerwyn Bryan (Chair)
Cllr Andy Macdonald
Cllr Falak Ahmed
Ken Eastwood (Clerk)
1 Member of the public

1/06/19 Apologies for Absence

Resolved:

Apologies were received from Cllrs Kirkham, Sullivan and Taylor. The reasons for absence were approved.

2/06/19 Disclosures of Interest

None.

3/06/19 Minutes of Meetings

- a) The minutes of the Parish Council meeting held on 16th May, 2019 were proposed as a correct record by Cllr Macdonald and signed by the Chair.
- b) The Outstanding Issues report was duly noted and the following matters discussed: -
 - Cllr Bryan had met with the Chair of the Friends of St Ives. A useful discussion had ensued. The Friends have a proposal for a business/visitor centre in the redundant stable block. The Friends were aware of the Parish Council's enquiries re. assets of community value.
 - The Clerk to follow up enquiries with Bradford Council Estates.

4/06/19 Public Representation

A member of the public present raised concerns about the condition, state of repair and safety of an open culvert to the rear of Ferrands Park Way. Fencing is damaged and missing in places and the grill across the culvert is no longer present. Problems also exist with residents tipping grass cuttings, which used to be with the consent of the park superintendent. These are no longer being removed.

Resolved:

Cllr Macdonald to arrange to meet with the resident and inspect the culvert before referring details to Bradford Council.

5/06/19 Planning Matters

- a) 19/02351/HOU - Single storey side and rear extension at 4 Milligan Court, Harden.

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- b) 19/02325/HOU - Conversion of existing garage into annex living accommodation, including construction of single storey extension to East at Beckfoot House, Beckfoot Lane, Bingley.
- c) 19/02275/FUL - Use of field for mobile glamping pods and shepherd huts at Heather Lodge, Back Shaw Lane, Keighley.

Resolved:

Harden Parish Council has no objection to application 19/02275/FUL but would wish to make the following observations: -

- It should be noted that contrary to what is stated in the application, there are already 2 pods at this site (they have been present for at least 2 years and can be seen on Google Maps).
- The application proposes installation of a single WC and shower. Would this be sufficient welfare provision to service 7 units (potentially 14 people)?
- No details are provided of intended parking arrangements or of waste storage facilities.
- If consent is granted the approval should be conditioned in such a way as to prevent further intensification of use and to prevent the pods being replaced with lodges and more permanent structures, leading in time to residential use.

(Planning applications can be viewed via Bradford Council's online system <http://www.planning4bradford.com/online-applications>).

6/06/19 Councillor Vacancy

Neither of the two residents previously expressing interest in the vacancy were able to attend the meeting.

Resolved:

To defer further consideration of this item to the next meeting.

7/06/19 Noticeboards

Options and costs for replacement noticeboards were considered. Boards matching that installed by the WI were favoured. It was noted that the Council had previously indicated that consideration could be given to a name change in the future and that it would therefore be sensible to resolve that matter before purchasing noticeboards and appropriate lettering.

Resolved:

To defer making a final decision on replacement noticeboards to the next meeting.
To include consideration of the Council's name as an agenda item for July's meeting.

8/06/19 Traffic Survey Proposals

Cllrs Bryan, Macdonald and Ahmed reported back on their assessment of proposals and quotations received from consultants responding to the invitation to

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quote. A cost analysis was circulated for consideration and further discussion. It was noted that the traffic survey work would have to be undertaken after the school summer holidays.

Resolved:

To invite Bryan G Hall, Met Consultancy Group and Sanderson Associates to give presentations on their proposals and participate in Q&A discussions. The Clerk to arrange on a suitable afternoon, giving each supplier a one-hour slot. Dates to be confirmed.

9/06/19 Defibrillator

It was noted that the defibrillator's service period would expire on 26th June.

Resolved:

To authorise the supplier, defibshop, to undertake the annual health check and to authorise expenditure of £165.50 + VAT.

10/06/19 Website

Consideration was given to a report from Digital Nomads Limited with regard to website security and SSL certificates.

Resolved:

To authorise the supplier to purchase and configure an SSL certificate and to authorise expenditure of £157 + VAT.

11/06/19 Horticulture

Previous authorisation given via the Chair to incur additional expenditure of £120 on horticulture, following receipt of a quotation for the purchase of replacement plants by the gardener, was noted.

Resolved:

To authorise a financial donation of £100 to St Saviour's for the use of their water supply over the Summer months.

12/06/19 Exchange of Information

The Clerk mentioned information circulated earlier in the day re. a scheme by Skipton Properties to support charitable groups and village halls.

Cllr Bryan mentioned that the vehicle activated sign on Long Lane had still not been repaired. Cllr Macdonald offered to pursue further with Bradford Council.

Cllr Bryan reported that he had seen an operative treating the Japanese Knotweed infestation.

13/06/19 Correspondence

a) Email from Shipley Area Co-ordinator's Office re. small grants. Noted.

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- b) Email from Shipley Area Co-ordinator's Office re. SCAPAG meeting dates. Noted.
- c) Email from YLCA re. additional training course for new Councillors. It was agreed that two places should be reserved for Cllrs Ahmed and Macdonald. Expenditure to be authorised at the next meeting.

14/06/19 Financial Matters

Resolved:

- a) To authorise the following payments: -

Payee	Cheque No.	Amount	Description
Ken Eastwood	100656	£9.00	Mileage
Bradford MDC	100657	£825.85	Salary payment
Matthew Maddison	100658	£185	Plants & Summer maintenance
Wybone	100659	£1,054.78	Benches x 2

- b) To note the following trial balances: -

Harden Parish Council 8 June 2019			
Item	Budget 2019/20	Expenditure to date	Budget Remaining
Staff Costs	8,500	1,459	7,041
Travel	300	41	259
Subscriptions	1,400	1,196	204
Insurance	500	0	500
Audits	200	93	107
Newsletter	850	0	850
Website	825	335	490
Parish Plan	1,000	0	1,000
Neighbourhood Planning	3,000	1,185	1,815
Training	750	0	750
Repairs	100	65	35
Stationery	200	124	77
PC equipment	250	677	-427
Small grants	1,000	235	765
Horticulture	750	215	535
Christmas event	200	0	200
Projects & Assets	18,575	0	18,575
S 137	125	0	125
Other	100	0	100
	38,625	5,625	33,000

- c) To note the following bank reconciliation: -

Cashbook balances

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Balance 1 April 2019	18,405.92	
Add: income to date	29,152.08	
Less: expenditure to date	(6,185.28) (incl. VAT)	
Total:		41,372.72

Bank account balances 8 June 2019

Community Account	31,174.05	
Business Account	10,198.67	
Less: unpresented cheques	0	
Add: unbanked cash	0	
Total:		41,372.72

15/06/19 Attendance at meeting(s)

The following meetings were noted and attendance agreed: -

- a) Bingley Rural Parish Councils Partnership meeting, scheduled for Monday 8th July, 7pm, at Denholme Mechanics Institute. Cllr Sullivan to attend.
- b) Bradford Council & Local Councils Liaison meeting, scheduled for Tuesday 18th June at Ilkley Town Council. Cllr Ahmed to attend.

16/06/19 Minor Items and Items for Next Agenda

None.

17/06/19 Next Meeting

Agreed that the next monthly Parish Council meeting will take place on 11th July 2019 at 7.15pm in Harden Memorial Hall.

The Chair closed the meeting at 9.12pm.